



**UNIVERSITY OF RAJASTHAN**  
**JAIPUR**  
**SYLLABUS**

**POST-GRADUATE DIPLOMA**  
**IN**  
**CO-OPERATION**  
**Examination 2020**

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# POST GRADUATE DIPLOMA IN CO-OPERATION

EXAM - 2020

## SCHEME OF EXAMINATION

1. A Candidate must obtain for a pass atleast 25% marks in each individual paper and the monograph and 36% marks in the aggregate. The classification of successful candidates will be as follows:

First Division 60% of the aggregate marks

Second Division 48%

All the rest will be declared to have passed the examination. Every candidate shall be required to offer the following six papers and each paper of three hours duration carrying 100 marks.

### **Scheme of Examination**

There will be five questions in all. The candidates are required to attempt all the question. There will be one question from each unit with an internal choice (either/or).

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**PAPER – I**

**THEORY OF CO-OPERATION**

- Unit-I (a) Meaning, definition and features of Co-operation  
(b) Co-operation and other forms of system –  
Co-operation and capitalism  
Co-operation and Socialism  
(c) Horizontal and Vertical Integration in Co-operatives  
Contribution of Robert Owen; Louis Blanc; Shri V. L. Mehta and  
D. R. Gadgil in the sphere of Co-operation.
- Unit-II State and the Co-operative movement in India - Role of state in the  
development of Co-operatives – State Assistance; De-officialisation of  
the Co-operative movement; Reconstructing Co-operative  
administration
- Unit-III Principles of Co-operation by  
(a) Rochdale Pioneers  
(b) Reformulation of Principles by I.C.A., Significance of Co-operation
- Unit-IV Genesis and growth of Co-operative Movement in India during pre and  
post independence and after 1991 Co-operation in Foreign Lands;  
Genesis and growth of Co-operative Movement in different countries of  
the World:  
(a) Costumers' Co-operatives in U.K.  
(b) Co-operative Credit Movement in Germany  
(c) Dairy Co-operatives of Denmark  
(d) Co-operative Marketing in U.S.A. and Canada

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**Unit-V Non-Agricultural Co-operatives:**

- (a) Co-operative Marketing
- (b) Consumer Co-operatives
- (c) Co-operative Housing
- (d) Industrial Co-operatives

National Co-operative Development Corporation's role in the development of Non-Credit Co-operatives

**References**

1. G.R.Madan – Co-operative movement in India
2. B.S.Mathur – Co-operation in India
3. T.N.Hajella –Principles, Problems and Practice in Co-operation
4. B.B.Goel – Co-operative legislation, Trends and Dimensions
5. D.D. Naik – Practices of Housing Co-operative Society
6. T.N. Hajella – Principles, Problems and Practice of Co-operation
7. The Co-operator Journal Published by NCUI

**PAPER – II**

**CO-OPERATIVE CREDIT MOVEMENT IN INDIA**

- Unit-I** Need and importance of rural finance, Sources of rural credit, Defects of non institutional credit, Salient features and characteristics of rural finance.
- Unit-II** Institutional arrangement for rural credit in India - Multi Agency Approach. Genesis of cooperative credit movement in India
- Unit-III** The role and functions of Reserve Bank of India and National Bank for Agriculture and Rural Development in rural credit
- Unit-IV** Urban Co-operative Banks - Need for Urban Banking, Origin, Development, Objects, Functions, Role, Difficulties and Suggestions

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Unit-V Employees Co-operative Credit Societies- Objects, Functions, Role, Working, Noncredit Activities and Suggestion with regards to Employee Co-operative Credit Societies Industrial co-operative Banks

#### References

1. Desai S.S.M: Agriculture and Rural Banking in India
2. Hajela. T.N.: Principles, Problems and Practice of Cooperation
3. Mathur. B.S.: Cooperation in India
4. Mukki. H.R.: Cooperation in India
5. Ruddar Datt and K.P.M Sundharam: Indian Economy

### PAPER – III

#### CO-OPERATIVE LAW

Unit-I Cooperative Legislation - Features and Important Landmarks in the history of cooperative legislation in India

Model Cooperative Societies Act, 1991,

Unit-II Multi State Co-operative Societies Act.2002, Recent Trends and Developments

Unit-III Salient features of Banking Regulation Act, 1949 (As applicable to co-operative societies) Impact of Co-operative Law on Co-operative Management

Unit-IV Department of Co-operation - its structure, functions and autonomy; Case of De-officialisation of co-operative movement

Unit-V Salient Features and provision of Rajasthan State Co-operative Societies Act.

#### References

1. G.R.Madan: Cooperative Movement in India
2. Goel B.B: Cooperative Legislation, Trends and Dimensions
3. Gujarat Government Publication: Gujarat Cooperative Societies Act, 1961
4. Hajela. T.N.: Principles Problems and Practice of Cooperation
5. Mathur. B.S.: Cooperation in India
6. Nainta Rispal: Cooperative Legislation in India

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## PAPER – IV

### COOPERATIVE MANAGEMENT: THEORY AND PRACTICE

- Unit-I Role of Management in the Development of Co-operative Organizations – Conceptual framework of management - Management process, Principles of Management; Cooperative Management - Unique features of Co-operative Management; Integrating the principles of Co-operation and principles of Management
- Unit-II Professional management for cooperatives – Meaning, Importance and Evaluation Criteria; Meaning and Process of Organization – Organizational structure of a co-operative -Modern theory of organization – Designing organization structure for co-operatives. Co-operative education and training for effective Management of Co-operative Institutions.
- Unit-III Managerial skills - levels of management - management roles Co-operative Leadership – Meaning, Importance, Types, Problems of leadership in co-operative organization, Path-goal theory of leadership and case studies of Cooperative leadership; Nature of Management Leadership - Combination of management and leadership qualities.
- Unit-IV Planning - Meaning, Importance, Process and Problems of planning in co-operatives. Types of planning - case studies of primary agriculture credit society. Business Development Plan (BDP)
- Unit-V Human Resource Management in Co-operatives: Introduction, Gravity of the Problem, Personnel Management Defined, Functions of Personnel Management in Co-operatives, Components of Human Resource Management, Role of Manpower Planning and Scientific Personnel Policies in Cooperatives.

#### References:

1. Dwivedi RC: Democracy in Cooperative Movement - An Indian Profile
2. Hajela IN: Principles, Problems and Practice of Cooperation
3. Kamal GS: New Dimensions of Cooperative Management
4. Nakkiran S: Cooperative Management Principles and Techniques

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5. Sah AK: Professional Management for Cooperatives
6. Dr. U.C. Patnaik and A.K. Roy – Co-operation and Co-operative Management
7. Dr. S. Nakkiran – Co-operative Management-Principles and Techniques
8. T.N. Hajella – Principles, Problems and Practice in Co-operation


## PAPER – V

### COOPERATIVE ENVIRONMENT

- Unit-I** Global Environment - Globalization; International Cooperative Alliance; International Cooperative Movement.  
Role of Cooperatives in Globalization; Globalization and cooperative sector in India.
- Unit-II** Cooperative Movement in India; Growth and structure of cooperatives in India; Role of the State in the cooperative movement in India; Cooperative institutions.
- Unit-III** New Economic Policy and Cooperative Movement in India; New economic policy and cooperative identity; SWOT analysis of cooperative sector in India; Strategic management for cooperative enterprises
- Unit-IV** Cooperative Environmental Analysis and Forecasting – Techniques of environmental analysis; Approaches to environmental forecasting; Forecast of cooperative environment.
- Unit-V** Economy of Rajasthan; Cooperative Movement in Rajasthan State; Structure and growth of cooperatives in the state of Rajasthan; Rajasthan Cooperative Action Plans; Successful Cooperatives in Rajasthan.

#### References

1. A N Agrawal: Indian Economy
2. Francis Cherunilam: Business Environment
3. Periodicals Published by Gujarat State Co-operative Union
4. T N Hajela: Cooperation - Principles, Problems and practice
5. V. B. Jugale and P. A. Koli: Reasserting the Co-operative Movement

  
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**PAPER - VI**  
**PROJECT WORK AND VIVA VOCE**

Project work of about 5,000 words indicating the candidate own experience with regard to project approved for the purpose by the Head of the Department. The candidate project work, along with the certificates from the supervisor/teacher will be required to be submitted before commencement of theory examination.

<b>Project Work</b>	-	<b>50 Marks</b>
<b>Viva-Voce</b>	-	<b>50 Marks</b>

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